



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 6/13.11.1 – AP010/14 (FS)

31 January 2014

Subject: Fourth Meeting of the Asia Pacific
Regional Aviation Safety Team (APRAST/4)
(Philippines, 22 – 25 April 2014)

Action Required: To respond by 31 March 2014

Sir/Madam,

I refer to the State Letter Ref. Ref.: T 6/13.11.1 - AP002/14 (FS) dated, 9 January 2014 regarding the postponement, due to the ongoing political unrest in Bangkok Thailand, of the Fourth Meeting of the Asia Pacific Regional Aviation Safety Team (APRAST/4) which was scheduled to be held at the ICAO Regional Office, Bangkok, Thailand, from 21 to 24 January 2014.

I am pleased to inform you that the Republic of the Philippines has graciously offered to host a rescheduled Fourth Meeting of the Asia Pacific Regional Aviation Safety Team. With the assistance from the Republic of Philippines the APRAST/4 meeting is rescheduled to be held in the Philippines from 22 to 25 April 2014.

The APRAST/4 meeting will primarily focus on the following:

- Election of APRAST Co-chair – (Industry);
- Review RASG APAC/3 and APRAST/3 Conclusions;
- Develop SEIs / DIPs, identify items for consideration by RASG APAC for implementation / any other action as deemed necessary; and
- Identify items for consideration and approval at RASG-APAC/4 meeting.

The APRAST/4 meeting is opened to all States/Administrations in the Asia and Pacific Regions and Industry Partners of the RASG-APAC. Membership of the APRAST includes the regulatory authorities (flight operations, airworthiness and air traffic management representatives), air operators, service providers, manufactures and industry organizations. Recognizing that the industry input is important in developing meaningful safety enhancements, the regulatory authorities are requested to kindly extend an invitation to their air operators and service providers as considered appropriate. It is important for the States/Administrations to have a broad participation at the meeting. Continuity of the Team Members and their regular participation at the APRAST meeting is important to ensure thorough discussions and timely action on implementation of the recommend actions.

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Enclosed are the Provisional Agenda and Explanatory Notes (**Attachment A**) and the Registration Form (**Attachment B**).

To facilitate this Office and the Civil Aviation Authority of the Philippines to make appropriate preparations for the meeting, I would appreciate receiving from you the following via e-mail at APAC@icao.int; or fax +66 (2) 537 8189:

- a) The titles of any Working/Information papers (*please see the note below*) your Administration/Organization intends to submit in accordance with the Provisional Agenda. An electronic copy of the paper in MSWord format using the template available on the ICAO website at <http://www.icao.int/APAC/Meetings/Pages/default.aspx> should be sent to the ICAO APAC Office at your earliest convenience by e-mail at APAC@icao.int; but not later than **31 March 2014**; and

(Note: The subject of any Working/Information Papers you wish to submit be within the scope of the Provisional Agenda, i.e.; Safety Initiatives by APRAST).

- b) Advising the ICAO Secretariat on the participation of your Administration/Organization at the meeting by submitting the registration form provided at Attachment B **not later than 31 March 2014**.

The documentation for the APRAST/4 meeting will be uploaded on the ICAO APAC website at <http://www.icao.int/APAC/Meetings/Pages/default.aspx>.

A Bulletin containing the details of the venue of the meeting, useful travel information and other information of interest to participants will be sent to you in due course.

Participants are advised that ICAO is moving towards a 'paperless' meeting environment by the increasing use of electronic media for the distribution of meeting materials. In this context, all meeting working/information papers will be made available in soft copy. Meeting participants are encouraged to take advantage of the wireless network facility available in the meeting venue. A portable computer equipped with Wi-Fi networking capability is required.

Accept, Sir/Madam, the assurances of my highest consideration.



Yoshiki Imawaka
Acting Regional Director

Enclosures:

- A — Provisional Agenda and Explanatory Notes
- B — Registration Form